

HOME of the BUCCANEERS

906 Lakeview Avenue Milford, DE 19963

Phone: (302) 422-1600

**AGENDA FOR MONDAY, OCTOBER 17, 2022 AT 6:00 PM  
REGULAR SCHOOL BOARD MEETING**

*The Milford Board of Education will hold this meeting in-person in the Milford High School Auditorium.  
Public comment will be held in-person only.*

Public may access this meeting at the following link:

<https://milford.webex.com/milford/j.php?MTID=m21351f96fe95e697ed7d7ca5f8f1998f>

Webinar Number: 2621 776 5456

Webinar Password: v7nJKGY6FR3 (87655496 from phones)

To access the meeting via audio conference, members of the public may use the following information:

Dial in: +1-415-655-0001

Access code: 262 177 65456

*It is anticipated that the board will open a regular session meeting and adjourn into executive session during the beginning portion of this meeting for the reasons identified below, then adjourn into a regular session meeting at approximately 7:00 pm.*

**1. Call to Order by President**

**2. Roll Call**

\_\_\_\_\_ Dr. Adam Brownstein

\_\_\_\_\_ Mr. Matt Bucher

\_\_\_\_\_ Mr. Scott Fitzgerald

\_\_\_\_\_ Mr. David Vezmar

\_\_\_\_\_ Mrs. Jean Wylie

\_\_\_\_\_ Mr. Jason Miller

**3. Pledge of Allegiance**

**4. Approval of Minutes**

A. Regular Meeting Minutes for September 19, 2022 and September 30, 2022 Action Item

**5. Adjournment to Executive Session Action Item**

A. Personnel Matters – See 29 Del. C § 10004(b)(9)

1. Discussion of the personnel report and the competencies of staff recommended for hire

B. Strategy Session – See 29 Del. C § 10004(b)(4)

1. Discussion pertaining to collective bargaining

**6. Return to Open Session (anticipated at 7:00 pm) Action Item**

7. **Personnel – Dr. Jason Peel**
  - A. Personnel Action Item
  - B. MEA, DSEA/NEA and MSD MOU for MHS Temporary Modification of Work Schedule Action Item
8. **Changes to Agenda**
9. **Public Comment**
10. **Superintendent’s Report**
  - A. MHS Auditorium Naming Action Item
  - B. Remote Learning During Inclement Weather Days Guidance
  - C. September 30<sup>th</sup> Count
  - D. Town of Ellendale Growth
  - E. State Teacher of the Year Event
  - F. National Distinguished Principals Event
11. **Business – Dr. Sara Croce**
  - A. Monthly Revenue and Expenditure Reports as of September 30, 2022 Action Item
12. **Buildings and Grounds – Mr. Mike Sharp**
  - A. MMS Project Update
  - B. District Projects
13. **Instruction and Student Programs – Dr. Bridget Amory**
  - A. Strategic Planning Update
  - B. Field Trip Approval Action Item
14. **Board Discussion**
  - A. DSBA Updates
  - B. Introduction of New Draft Board Policy for Action
    1. Draft Board Policy 4222 Children’s Internet Protection Act (CIPA) Action Item
  - C. Introduction of Recommended Draft Revision of Board Policies
    1. Revised Draft Board Policy 4308 Salary Schedule – Substitutes – First Read
15. **Adjournment Action Item**



MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
SEPTEMBER 19, 2022

Board Members in Attendance	
Mr. Jason Miller, President	Mr. David Vezmar
Mr. Scott Fitzgerald, Vice President	Mrs. Jean Wylie
Dr. Adam Brownstein	Dr. Kevin Dickerson, Executive Secretary
Mr. Matt Bucher	

The Regular Meeting of the Milford Board of Education was called to order by President Mr. Miller at 6:02 PM on Monday evening, September 19, 2022.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MRS. WYLIE** to approve the Regular Meeting Minutes for August 22, 2022 and September 2, 2022. **Motion passed unanimously.**

**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION MADE BY MR. VEZMAR/SECONDED BY MR. FITZGERALD** to adjourn into Executive Session at 6:04 PM. **Motion passed unanimously.**

**RETURN TO OPEN SESSION**

**MOTION MADE BY MR. BUCHER/SECONDED BY MR. FITZGERALD** to adjourn Executive Session at 7:05 PM. **Motion passed unanimously.**

**Moment of silence was held for Mr. Marvin Schelhouse, former Board member and community leader.**

**PERSONNEL – Dr. Peel**

***Personnel Report***

**MOTION MADE BY MR. VEZMAR/SECONDED BY MR. FITZGERALD** to accept the Personnel Report as presented during Executive Session.

Roll Call: Dr. Brownstein – abstain Mr. Vezmar - yes  
Mr. Bucher – yes Mrs. Wylie - yes  
Mr. Fitzgerald – yes Mr. Miller - abstain  
**(Motion passed – 4 yes, 0 no, 2 abstain)**

**CHANGES TO AGENDA**

Change the December Board meeting date from December 19, 2022 to December 12, 2022.

**PUBLIC COMMENT**

Mr. Elzey, Mr. Cassel, Ms. Corrigan, Mr. Bowers, Mr. Watson, Mr. Fox, Mr. Urban, and Ms. Stevenson spoke in support of appointing Jennifer Massotti to the Board. Ms. Price and Mr. Chilton spoke in support of appointing Sara Kate Hammer to the Board.

**SUPERINTENDENT’S REPORT**

***Beginning of the School Year***

Dr. Dickerson thanked the staff, students, families, and community for a successful start of the school year.

***Change Board Meeting Date from December 19, 2022 to December 12, 2022***

**MOTION MADE BY MR. VEZMAR/SECONDED BY MR. FITZGERALD** to make changing the Board meeting date from December 19, 2022 to December 12, 2022 an action item. **Motion passed unanimously.**

**MOTION MADE BY MR. FITZGERALD/SECONDED BY MR. BUCHER** to change the Board meeting date from December 19, 2022 to December 12, 2022. **Motion passed unanimously.**

***School Board Area B Appointment Candidates Address the Board***

Ms. Jennifer Massotti thanked her supporters who came out to support her publicly and through email. Ms. Sara Kate Hammer thanked everyone who supported her and Ms. Massotti through this process.

**BOARD DISCUSSION**

***Area B Board Member Appointment***

Mr. Vezmar thanked all of the supporters for both board member candidates. He encouraged the community to stay engaged with the Board. The community would recommend appointing Sara Kate Hammer for the position. Mr. Fitzgerald thanked both candidates but thinks the community would support appointing Jennifer Masotti for the position. Mrs. Wylie thanked both candidates for showing compassion for students and schools. Mr. Miller would like for the community to stay engaged with the Board.

**Nomination of Area B Board Member:**

Mr. Fitzgerald nominated Jennifer Massotti, seconded by Mr. Bucher

Roll Call:     Dr. Brownstein – yes                     Mr. Vezmar – no  
                   Mr. Bucher – yes                             Mrs. Wylie – abstain  
                   Mr. Fitzgerald – yes                         Mr. Miller – no  
**(Motion did not pass – 3 yes, 2 no, 1 abstain)**

Mr. Vezmar nominated Sara Kate Hammer, seconded by Mrs. Wylie

Roll Call:     Dr. Brownstein – no                     Mr. Vezmar – yes  
                   Mr. Bucher – no                                 Mrs. Wylie – yes  
                   Mr. Fitzgerald – abstain                     Mr. Miller – yes  
**(Motion did not pass – 3 yes, 2 no, 1 abstain)**

After a candidate was not selected, Mr. Bucher read a statement indicating that the Board has fulfilled the legal responsibility to select a candidate for Area B. After the first open vote, the position was opened to attract additional candidates, and none came forward. After the second open vote and no selection, let the people have their say in the May election.

**MOTION BY MR. BUCHER/SECONDED BY MR. FITZGERALD** to table appointment of the seventh Board member indefinitely until the May election.

Roll Call:     Dr. Brownstein – yes                     Mr. Vezmar – abstain  
                   Mr. Bucher – yes                                 Mrs. Wylie – abstain  
                   Mr. Fitzgerald – yes                         Mr. Miller – yes  
**(Motion passed 4 yes, 2 abstain)**

**BUSINESS – Dr. Dickerson**

***Revenue and Expenditure Report***

**MOTION MADE BY MR. VEZMAR/SECONDED BY MR. BUCHER** to approve the Revenue and Expenditure Reports as of August 31, 2022. **Motion passed unanimously.**

**INSTRUCTION AND STUDENT PROGRAMS – Dr. Amory**

***Field Trips***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to approve field trips as presented.

**Motion passed unanimously.**

**BUILDINGS AND GROUNDS – Mr. Sharp**

***MMS Project Update***

Environment testing is on-going. The first round of programming meetings for the Milford Middle School project was completed.

***District Projects***

The MHS Gym project is on-going. The floor is completed, and the gym is prepped for the HVAC replacement in November. Bleachers are scheduled for October. The playgrounds at Mispillion Elementary and Ross Elementary are scheduled to be completed in October. There was a delay with concrete issues and weather. Turf in the main stadium was completed on September 8<sup>th</sup>. The lower turf field is tentatively scheduled for November. Modular ramps are being replaced, and the district is addressing the modulars' skirting, windows and roof as needed.

**BOARD DISCUSSION**

**DSBA UPDATES - None**

**INTRODUCTION OF NEW DRAFT BOARD POLICY**

- Mr. Adam Richardson presented Draft Board Policy 4222 Children's Internet Protection (CIPA)

**RECOMMENDED REVISED DRAFT BOARD POLICIES FOR ACTION**

***Revised Board Policy 3303 Student Fees – Child Nutrition Program***

***Revised Board Policy 3304 Child Nutrition Program***

**MOTION MADE BY MR. FITZGERALD/SECONDED BY MR. VEZMAR** to approve revised Board Policy 3303 Student Fees – Child Nutrition Program and Revised Board Policy 3304 Child Nutrition Program. **Motion passed unanimously.**

**ADJOURNMENT**

**MOTION MADE BY MR. VEZMAR/SECONDED BY MR. BUCHER** that the Regular Meeting of the Milford Board of Education held on Monday, September 19, 2022, adjourn @ 8:00 PM. **Motion passed unanimously.**

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Kevin Dickerson, Executive Secretary

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Theresa Blocker, Recording Secretary

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
PUBLIC SCHOOL BOARD MEETING  
SEPTEMBER 30, 2022

Board Members in Attendance	
Mr. Jason Miller, President	Mr. David Vezmar
Mr. Scott Fitzgerald, Vice President	Mrs. Jean Wylie
Dr. Adam Brownstein	Dr. Kevin Dickerson, Executive Secretary
Mr. Matt Bucher	

The Public School Board Meeting of the Milford Board of Education was called to order by President Mr. Miller at 12:00 PM on Friday, September 30, 2022.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT - none**

**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION MADE BY MR. FITZGERALD/SECONDED BY MR. BUCHER** to adjourn into Executive Session at 12:02 PM. **Motion passed unanimously.**

**RETURN TO OPEN SESSION**

**MOTION MADE BY MR. VEZMAR/SECONDED BY MRS. WYLIE** to adjourn Executive Session at 12:30 PM. **Motion passed unanimously.**

**PERSONNEL – Dr. Dickerson**

*Personnel Report*

**MOTION MADE BY MR. FITZGERALD/SECONDED BY DR. BROWNSTEIN** to accept the Personnel Report as presented during Executive Session. **Motion passed unanimously.**

**INSTRUCTION AND STUDENT PROGRAMS – Dr. Dickerson**

*Morris Early Childhood Center Field Trip*

**MOTION MADE BY MR. VEZMAR/SECONDED BY MR. BUCHER** to accept the field trip as presented. **Motion passed unanimously.**

**ADJOURNMENT**

**MOTION MADE BY MR. BUCHER/SECONDED BY DR. BROWNSTEIN** that the Public School Board Meeting of the Milford Board of Education held on Friday, September 30, 2022, adjourn @ 12:33 PM. **Motion passed unanimously.**

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Kevin Dickerson, Executive Secretary

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Theresa Blocker, Recording Secretary

## **Memorandum of Understanding**

### **Milford Senior High School**

**WHEREAS**, this is a Memorandum of Understanding between the Milford Education Association, DSEA/NEA and the Milford School District Board of Education regarding a temporary modification of the daily work schedule as outlined in article XV section 15.2.1 of the Agreement between the Milford School District Board of Education and the Milford Education Association, DSEA/NEA, Teachers Negotiated Agreement 2021-2023. This agreement is in effect for the 2022-2023 school year.

**THEREFORE**, the MEA and District do hereby agree to the following:

Administration may utilize up to twenty (20) minutes of one (1) planning period per week on a rotating basis to provide coverage in classrooms. Administration will evaluate all available options in making best attempts to limit the twenty (20) minutes of coverage to one (1) planning period per week and four (4) times per month. Equity of coverage, within a class period, shall be kept consistent on a monthly basis. This may result in a loss of consecutive planning time; however, each coverage person should still receive their forty-five (45) minutes of planning time.

On Mondays with a homeroom, teachers who have planning on periods one (1) through three (3), and who are scheduled for coverage, will receive two (2) coverage credits due to the loss of forty-five (45) minutes of planning.

With the exception of emergency or illness, teachers will be given twenty-four (24) hours' notice of coverage. With the exception of emergency or illness, TAM partners will not be called out of scheduled classes.

If a coverage person does not show and a teacher loses an additional twenty (20) minutes of planning, the coverage credit will be taken from the missing teacher and applied to the other. All efforts will be made to minimize this. Teachers should call student services and/or the main office immediately if coverage does not show after their assigned twenty (20) minutes.

Loss of 45 minutes or more of planning due to attending an IEP meeting(s) will result in one coverage credit.

Administration will create, and share with the faculty, a spreadsheet to ensure that coverage is spread equally through all available faculty members, which will be filled out and maintained by the staff responsible for assigning coverage. The MEA may request a meeting with administration to review the implementation at any time. Administration will make all attempts to ensure that all coverage is documented with fidelity.



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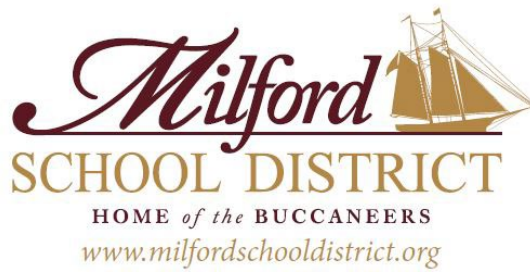
MEA President, Kerry Stahl

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Superintendent, Kevin Dickerson

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School Board President, Jason Miller



**Inclement Weather Contingency Plan for Remote Learning  
Milford School District  
2022-2023 School Year**

**Purpose:** There may be times during the school year that Milford School District must close due to inclement weather. So that our school-community is best prepared for the possibility of remote learning days, the following plan will guide our remote learning decision-making when school is closed due to inclement weather:

**1-Day School Closure for Students Due to Inclement Weather Event:** No Remote Learning for Students  
*If there is an adverse weather forecast prior, will have students take technology home prior to the weather event*

**Multiple-Day School Closure for Students Due to Inclement Weather Event:**

- Day 1 – No Remote Learning for Students
- Day 2 – Remote Learning for Students unless the severity of the inclement weather event interferes with the capability of having a remote learning day
- Days 3 and Beyond – Same as Day 2

*If there is an adverse weather forecast prior, will have students take technology home prior to the weather event*

In the event of a closure or delay families will be notified through MSD communication channels:

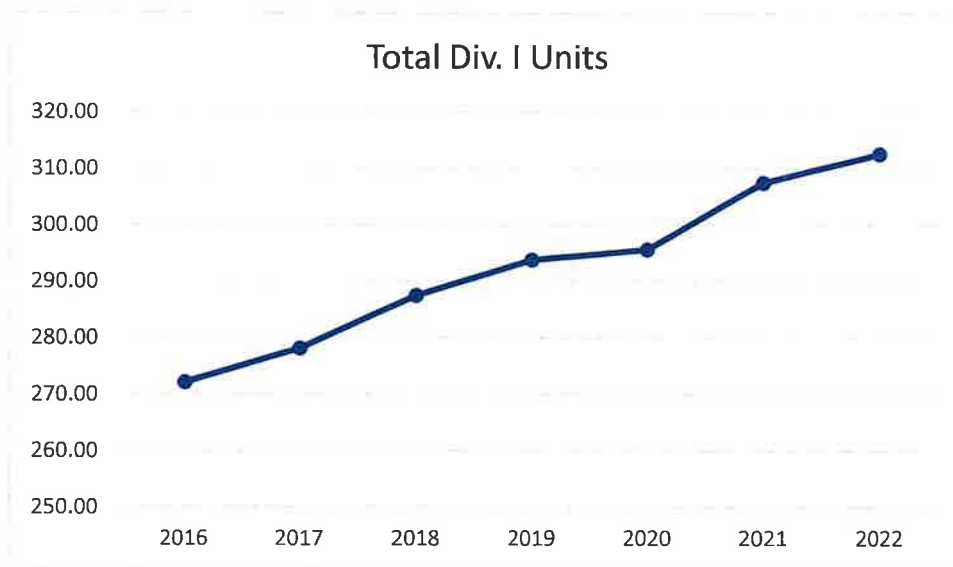
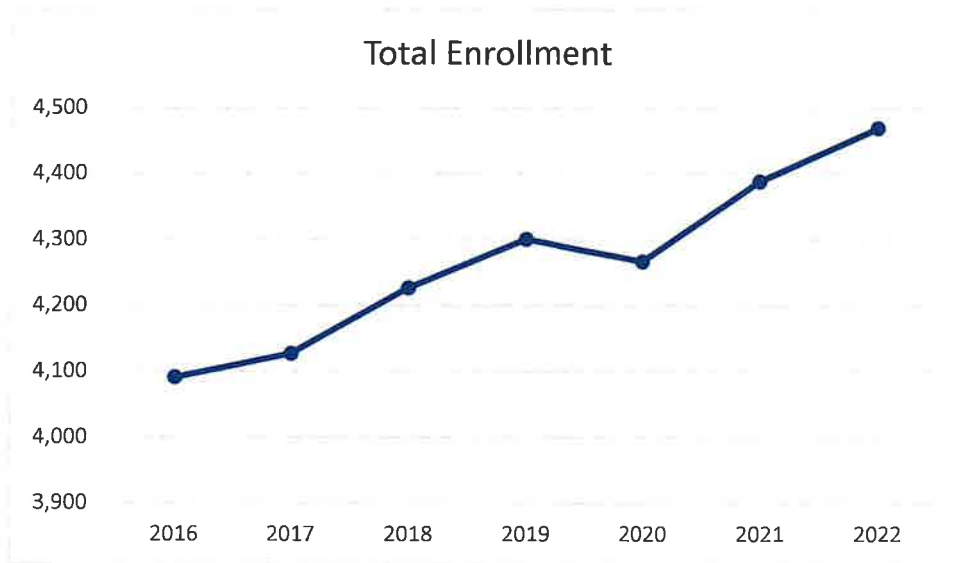
- School District automated call *\*please make sure your parent contact information is up to date*
- District Website Homepage
- Milford School District Social Media Pages: Facebook, Instagram, and Twitter
- We contact only the television stations listed here: CBS – WBOC, ABC - WMDT
- Anyone may sign up to receive an email notification through the Delaware Department of Education website:  
<https://schoolclosings.delaware.gov/>

# Milford School District Enrollment Information

	2016	2017	2018	2019	2020	2021	2022
<b>Morris</b>	391	376	394	436	431	437	410
<b>Banneker</b>	526	518	537	505	464	491	484
<b>Ross</b>	640	630	668	680	665	649	668
<b>Mispillion</b>	559	553	553	529	522	532	561
<b>MCA</b>	968	985	974	1,056	1,055	1,096	1,068
<b>MHS</b>	1,007	1,065	1,101	1,095	1,130	1,184	1,279
<b>Total</b>	4,091	4,127	4,227	4,301	4,267	4,389	4,470
<b>Difference from PY</b>		36	100	74	(34)	122	81
							379
	2016	2017	2018	2019	2020	2021	2022
<b>Morris</b>	36.06	35.69	37.35	42.47	41.95	46.51	41.51
<b>Banneker</b>	35.57	35.40	36.87	33.20	30.55	33.74	35.08
<b>Ross</b>	40.81	42.04	44.51	45.63	45.68	43.39	47.70
<b>Mispillion</b>	37.11	36.94	36.95	35.37	36.59	36.94	39.02
<b>MCA</b>	61.38	63.77	63.50	68.28	66.91	69.79	67.98
<b>MHS</b>	61.22	64.31	68.34	68.87	73.93	77.14	81.34
<b>Total</b>	272.15	278.15	287.52	293.82	295.61	307.51	312.63
<b>Difference from PY</b>		6.00	9.37	6.30	1.79	11.90	5.12
							40.48

## Milford School District Enrollment Information

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**MILFORD SCHOOL DISTRICT**  
**Fiscal Year 2023 Monthly Revenue Report**  
**As of September 30, 2022**  
**25% of the Fiscal Year completed**

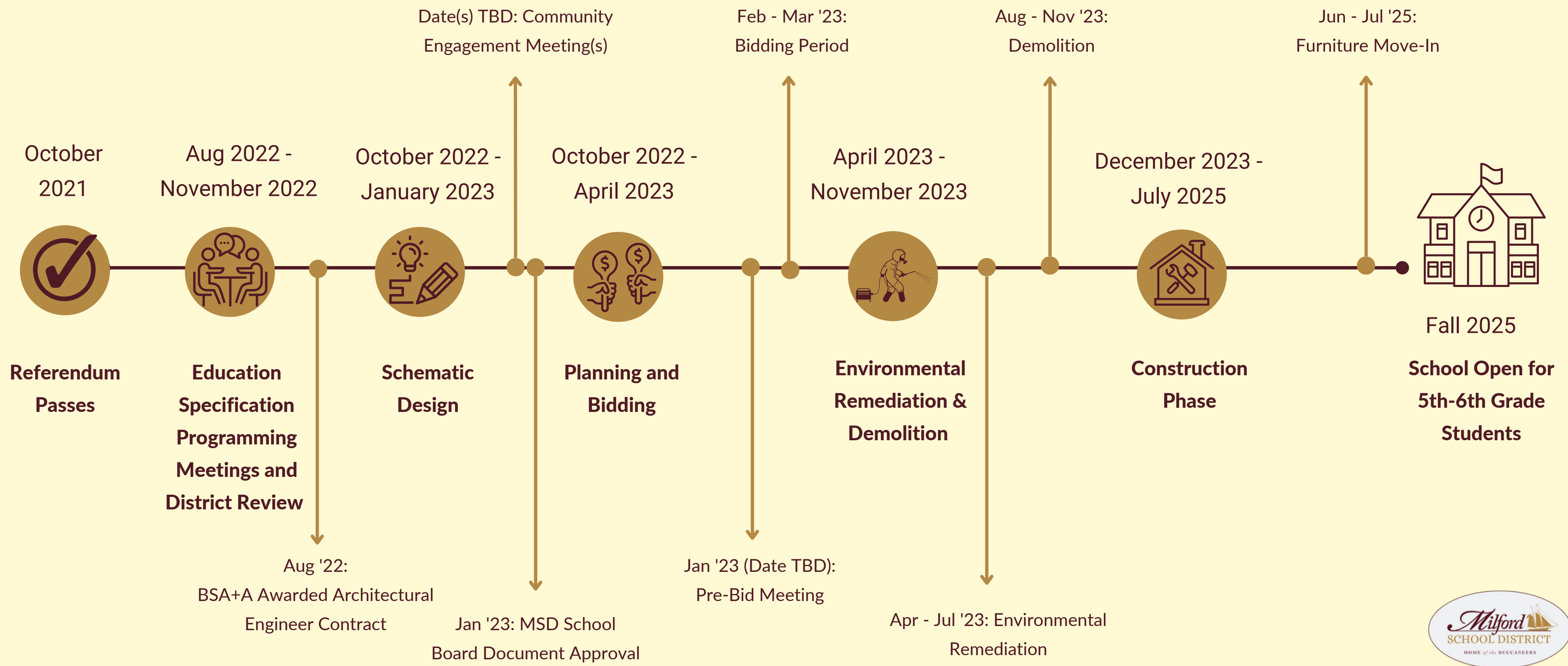
	Preliminary FY 2023	Actual	%
REVENUE SOURCE	Budget	to date	received
<b>STATE FUNDS</b>			
Formula Salaries	32,154,989.22	28,934,394.94	89.98%
Cafeteria Salaries	636,709.00	572,780.00	89.96%
Division II, All Other Costs	937,653.00	155,123.00	16.54%
Division II, All Other Costs - VOC	106,221.00	79,666.00	75.00%
Division II, Energy	810,530.00	729,477.00	90.00%
Division III, Equalization	5,900,596.00	5,251,449.00	89.00%
State Transportation	3,252,472.92	1,645,571.00	50.59%
Homeless Transportation	474,933.00	237,467.00	50.00%
Foster Care Transportation	65,561.00	39,781.00	60.68%
Transportation Supply	1,000.00	1,000.00	100.00%
Related Services Cash Option	15,000.00	82,939.00	552.93%
Drivers' Education	19,305.00	17,375.00	90.00%
Unique Alternatives	558,364.63	279,182.00	50.00%
Professional Development	-	21,377.00	
Delaware Sustainment Fund	825,605.00	743,045.00	90.00%
Technology Block Grant	110,493.00	99,444.00	90.00%
World Language Expansion	30,000.00	-	0.00%
Education Opportunity Grant	1,231,277.00	1,316,524.00	106.92%
Education Opportunity Grant - Mental Health	286,203.00	732,527.00	255.95%
Student Success Block Grant - Reading	330,148.00	334,648.00	101.36%
Child Safety Awareness	-	8,778.00	
Substitute Reimbursement- Paid Parental Leave	-	33,074.00	
School Safety and Security	-	263,950.51	
Minor Capital Improvements	409,948.00	-	0.00%
Major Capital Improvements	-	-	
<b>TOTAL STATE FUNDS</b>	<b>48,157,008.77</b>	<b>41,579,572.45</b>	<b>86.34%</b>
<b>LOCAL FUNDS</b>			
Current Expense (tax rate)	9,061,884.00	735,740.87	8.12%
Current Expense (capitations)	200.00	-	0.00%
Athletics	28,000.00	5,311.00	18.97%
Interest	-	-	
Building Rental	1,500.00	-	0.00%
Other Local Revenue	18,500.00	7,267.53	39.28%
Sol - Systems	1,500.00	-	0.00%
Energy Curtailment	15,000.00	-	0.00%
CSCR	15,000.00	-	0.00%
Indirect Costs	75,000.00	42,145.75	56.19%
Cafeteria	2,700,000.00	237,098.18	8.78%
Net Choice Billings	(168,613.38)	-	0.00%
Net Charter Billings	(146,389.20)	-	0.00%
Tuition Billings	(2,100,000.00)	-	0.00%
Social Studies Coalition/Donations	107,000.00	28,000.00	26.17%
Debt Service	1,250,000.00	88,859.76	7.11%
Debt Service - County Impact Fees	78,343.00	-	0.00%
Tuition	2,800,000.00	227,406.44	8.12%
Minor Capital Improvements	273,299.00	22,510.35	8.24%
E-Rate	-	-	
Education Opportunity Match	-	-	
Extra Time Local Match	-	-	
Reading and Match Specialist Match	-	-	
Technology Maintenance Match	-	-	
Major Capital Improvements	-	-	
<b>TOTAL LOCAL FUNDS</b>	<b>14,010,223.42</b>	<b>1,394,339.88</b>	<b>9.95%</b>
<b>FEDERAL FUNDS</b>			
IDEA Part B	1,207,533.00	-	0.00%
IDEA - Preschool	57,566.00	-	0.00%
Title I	1,935,608.00	-	0.00%
Title II	374,980.00	-	0.00%
Title III English Acquisition	85,388.00	-	0.00%
Perkins	124,470.00	-	0.00%
<b>TOTAL FEDERAL/OTHER FUNDS</b>	<b>3,785,545.00</b>	<b>-</b>	<b>0.00%</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>65,952,777.19</b>	<b>42,973,912.33</b>	<b>65.16%</b>

**Milford School District**  
**Monthly Report of Expenditures**  
**For the month ended September 30, 2022**

Operating Unit	Budget Line	Final Budget			Budget	
		Amount	Encumbered	Expended	Remaining	% Remaining
9180668A	Benjamin Banneker Elementary School	\$ 51,086.70	8,423.14	2,743.63	\$ 39,919.93	78.14%
9180670A	Evelyn I. Morris Early Childhood Center	\$ 51,050.15	2,522.79	6,735.76	\$ 41,791.60	81.86%
9180672A	Lulu M. Ross Elementary School	\$ 68,236.30	7,638.19	7,205.12	\$ 53,392.99	78.25%
9180673A	Misphillion Elementary School	\$ 54,530.90	6,734.20	9,243.11	\$ 38,553.59	70.70%
9180675A	Milford Central Academy	\$ 111,465.60	6,562.10	24,848.24	\$ 80,055.26	71.82%
9180678A	Milford Senior High School	\$ 142,718.40	17,336.60	14,674.17	\$ 110,707.63	77.57%
99900000	Board Of Ed/District Expenses	\$ 9,000.00	-	6,785.00	\$ 2,215.00	24.61%
	School Resource Officer	\$ 188,000.00	15,824.50	147,175.50	\$ 25,000.00	13.30%
99900100	Legal Services, Audit and Insurance Premiums	\$ 180,000.00	-	2,212.31	\$ 177,787.69	98.77%
99900300	District Expenditures	\$ 40,000.00	398.50	5,226.45	\$ 34,375.05	85.94%
	Public Relations and Communication	\$ 40,000.00	-	12,594.61	\$ 27,405.39	68.51%
	Copy Center (District Wide)	\$ 98,500.00	89,283.78	27,223.29	\$ (18,007.07)	-18.28%
	Student Emergency Fund	\$ 4,000.00	-	-	\$ 4,000.00	100.00%
99910100	Superintendent	\$ 1,500.00	401.91	278.09	\$ 820.00	54.67%
99920000	World Language Immersion (State Grant)	\$ 30,000.00	-	-	\$ 30,000.00	100.00%
	Student Success Block Grant (Reading)	\$ 330,148.00	-	-	\$ 330,148.00	100.00%
	Opportunity Grant Mental Health	\$ 286,203.00	-	160.91	\$ 286,042.09	99.94%
	Education Opportunity Grant	\$ 1,231,277.00	-	1,295.91	\$ 1,229,981.09	99.89%
	Summer School	\$ 30,000.00	-	71,616.71	\$ (41,616.71)	-138.72%
	Translators	\$ 20,000.00	-	480.21	\$ 19,519.79	97.60%
	Extra Time Programs	\$ 30,000.00	-	-	\$ 30,000.00	100.00%
	Curriculum and Instruction	\$ 245,000.00	-	4,377.50	\$ 240,622.50	98.21%
99920700	Athletics - High School	\$ 170,000.00	42,879.58	36,395.06	\$ 90,725.36	53.37%
	Athletics - Milford Central Academy	\$ 30,000.00	7,264.47	3,331.21	\$ 19,404.32	64.68%
99920800	Driver's Education	\$ 19,305.00	-	2,372.30	\$ 16,932.70	87.71%
99930200	Tuition - Special Services	\$ 584,500.00	-	15,047.13	\$ 569,452.87	97.43%
	Tuition - Special Services - ILC	\$ 315,000.00	641.34	41,360.37	\$ 272,998.29	86.67%
	Unique Alternatives (State Funds)	\$ 558,364.63	-	22,825.03	\$ 535,539.60	170.01%
99930300	Special Services	\$ 49,500.00	29,586.88	11,380.60	\$ 8,532.52	17.24%
	Special Services - State Related Services	\$ 15,000.00	8,460.00	6,540.00	\$ -	0.00%
99940100	Contingencies and One-Time Items	\$ 500,000.00	70,654.95	18,218.00	\$ 411,127.05	82.23%
99940200	Division I/Formula Salaries	\$ 32,154,989.22	-	8,677,289.90	\$ 23,477,699.32	73.01%
99940300	Division II - Vocational	\$ 106,221.00	45.02	4,999.86	\$ 101,176.12	95.25%
99940400	Division III/Local Salaries	\$ 11,690,500.00	-	2,964,377.25	\$ 8,726,122.75	74.64%
	Union agreed Limited Contracts	\$ 388,850.00	-	5,364.91	\$ 383,485.09	98.62%
99940500	Title I	\$ 1,935,608.00	-	-	\$ 1,935,608.00	100.00%
	Title II	\$ 374,980.00	-	-	\$ 374,980.00	100.00%
	Title III	\$ 85,388.00	-	-	\$ 85,388.00	100.00%
	IDEA Part B	\$ 1,207,533.00	-	-	\$ 1,207,533.00	100.00%
	IDEA Preschool	\$ 57,566.00	-	-	\$ 57,566.00	100.00%
	Perkins	\$ 124,470.00	-	-	\$ 124,470.00	100.00%
	Homeless	\$ 10,000.00	-	-	\$ 10,000.00	100.00%
	Other Federal Grants	\$ -	-	-	\$ -	
99940600	Insurance Expense	\$ 113,229.00	-	15,010.00	\$ 98,219.00	86.74%
99940700	Social Studies Coalition/Donations	\$ 107,000.00	-	10,000.00	\$ 97,000.00	90.65%
99940810	Technology Equipment & Repair	\$ 272,800.00	9,492.79	181,339.29	\$ 81,967.92	30.05%
	Technology Block Grant	\$ 110,493.00	-	-	\$ 110,493.00	100.00%
99940900	Tuition Reimbursement - Administration	\$ 15,000.00	-	-	\$ 15,000.00	100.00%
	Tuition Reimbursement	\$ 70,000.00	-	-	\$ 70,000.00	100.00%
99950000	Personnel/Human Resources	\$ 10,000.00	241.67	826.33	\$ 8,932.00	89.32%
99960000	Child Nutrition Operations	\$ 2,700,000.00	355,453.30	571,261.63	\$ 1,773,285.07	65.68%
	Cafeteria Salaries	\$ 636,709.00	-	179,238.92	\$ 457,470.08	71.85%
99960100	Facilities Maintenance	\$ 90,000.00	1,582.80	19,878.71	\$ 68,538.49	76.15%
	Custodial Services and Supplies	\$ 90,000.00	-	19,765.48	\$ 70,234.52	78.04%
99960200	Operations and Utilities	\$ 361,500.00	41,893.25	85,147.76	\$ 234,458.99	64.86%
	Energy Division II	\$ 810,530.00	-	-	\$ 810,530.00	100.00%
99960300	State Transportation	\$ 3,252,472.93	456,495.90	423,679.44	\$ 2,372,297.59	72.94%
	State Homeless Transportation	\$ 474,933.00	53,424.00	576.00	\$ 420,933.00	88.63%
	State Foster Transportation	\$ 65,561.00	-	-	\$ 65,561.00	100.00%
	Transportation Supplies	\$ 1,000.00	-	-	\$ 1,000.00	100.00%
99960400	Transportation Internal Budget (Local)	\$ 23,000.00	796.26	932.74	\$ 21,271.00	92.48%
	Local Activities Transportation	\$ 3,000.00	-	-	\$ 3,000.00	100.00%
	Local Homeless Transportation Match	\$ 52,770.33	5,936.00	64.00	\$ 46,770.33	88.63%
	Local Transportation Match	\$ 360,926.63	50,721.78	47,075.48	\$ 263,129.37	72.90%
<b>Total Operating Budget</b>		<b>\$ 63,241,415.79</b>	<b>\$ 1,290,695.70</b>	<b>\$ 13,709,173.92</b>	<b>\$ 48,241,546.17</b>	<b>76.28%</b>
99970000	Local Debt Service	\$ 1,156,081.49	-	137,213.23	\$ 1,018,868.26	88.13%
99970200	Minor Capital Improvements	\$ 683,247.00	-	-	\$ 683,247.00	100.00%
<b>Total Capital Budget</b>		<b>\$ 1,839,328.49</b>	<b>\$ -</b>	<b>\$ 137,213.23</b>	<b>\$ 1,702,115.26</b>	<b>92.54%</b>
<b>Grand Total</b>		<b>\$ 65,080,744.28</b>	<b>\$ 1,290,695.70</b>	<b>\$ 13,846,387.15</b>	<b>\$ 49,943,661.43</b>	<b>76.74%</b>

*Note: Budgets are based on the preliminary budget allocations as voted by the MSD Board of Education  
Items highlighted in blue are restricted expenditures. Funds must be used for specific purpose per funding guidelines.*

# Milford Middle School ProjectTimeline





# MILFORD SCHOOL DISTRICT FIELD TRIP APPROVAL FORM

(Out-of-State to be submitted to the principal by April 10<sup>th</sup> for School Board approval for the following school year)

Morris ☐   
 Banneker ☐   
 Central Academy ☐   
 High School ☒   
 Mispillion ☐   
 Ross ☐  
 In-State ☐   
 Out-of-State ☒   
 Overnight ☒

<b>DATE(S) OF TRIP:</b> April 22-25, 2023 <b># of School Days missed:</b> 4	<b>TRIP DESTINATION:</b> Orlando, FL	<b>TEACHER(S):</b> Edgar
<b>NUMBER OF STUDENTS:</b> 4	<b>CONTENT AREAS:</b> DECA Nationals	<b>GRADE(S):</b> 9-12 DECA
1. Instructional Unit Title: <b>Hospitality Management</b>  2. Dates of Instructional Unit: From:      To:  3. Will technology be used in preparation for this trip? (Check One) Internet    Virtual Tour    Research <input checked="" type="checkbox"/> Video    Software    Other (specify)  4. Relationship of trip to instructional objective(s) (purpose of the trip): This is an annual event for DECA. The students must earn a place at Nationals to attend.		<b>Field Trip Cost</b>  Transportation: 2250  Meals: 400  Other expenses (explain): 1200  Funding Used: <i>509/Perkins</i> Individual student expense: <i>0</i>  <div style="text-align: right;">3850 Total Cost</div>
<b>Closest Medical Facility (with address &amp; phone #):</b> Orlando Regional Medical Center; 52 W Underwood St. Orlando, FL 32806; (321) 841-5111  <b>Nurse Initials:</b> <i>CK</i>		
<b>APPROVAL SEQUENCE</b> (indicated by the proper signatures below). Field trips not approved at one level will not advance to the next level (no appeals).  Comments:		
<b>PRINCIPAL'S SIGNATURE:</b> <i>[Signature]</i> <b>DIRECTOR'S SIGNATURE:</b> <i>[Signature]</i> <b>SUPT'S SIGNATURE:</b> <i>[Signature]</i> <small>For all Out-of-State or overnight field trips, except where a group of students advances in a sequential activity such as a contest, a final cost summary and detailed itincrary must be submitted 30 days prior to the trip.</small>		
12/19/16		



MILFORD SCHOOL DISTRICT  
Milford, Delaware 19963  
POLICY 4222

Children's Internet Protection Act (CIPA) Compliance

**Milford School District adopts the Children's Internet Protection Act (CIPA):**

1. **Internet safety policy:** Schools shall abide by the Delaware Department of Technology and Information's (DTI) technology protection measures or filters to monitor online activities of minors to monitor the following:
  - Access by minors to inappropriate matter on the internet or World Wide Web;
  - Safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications;
  - Unauthorized access including "hacking" and other unlawful activities by minors online;
  - Unauthorized disclosure, use, dissemination of personal information regarding minors; and
  - Measures designed to restrict minors' access to materials harmful to minors.

"Minor" is defined as any individual who has not attained the age of 17 years.

2. **Technology protection measure:** Schools shall utilize DTI's technology protection to block or filter internet access on all of computers with internet access against access by adults and minors to visual depictions that are obscene, child pornography, or – with respect to the use of computers with internet access by minors – harmful to minors.
3. **Education:** Schools shall educate minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, cyberbullying awareness, and response.

ADOPTED: 10/17/22

MILFORD SCHOOL DISTRICT  
Milford, Delaware 19963

POLICY

4308

**SALARY SCHEDULE – SUBSTITUTES**

Persons employed as substitutes shall be paid as follows:

1. Teachers - Substitute teachers will be compensated in accordance with the individual's classification as a Class A, Class B, or Class C substitute on the salary scale found in 14 Delaware Code, Chapter 13, Section 1326. Substitute teachers serving in a long-term capacity shall receive, at a minimum, an increase of 1.35 times their Class (A, B or C) rate after 10 consecutive days of service in the same teaching assignment, **or as otherwise approved by district office administration.**
2. Paraprofessionals – Substitute paraprofessionals will be compensated in accordance with the Class C Substitute rate found in 14 Delaware Code, Chapter 13, Section 1326. Milford School District may approve a paraprofessional substitute serving in a critical needs capacity to be compensated at the substitute teacher rate for which they qualify. **Class C substitute paraprofessionals serving in a long-term capacity shall receive, at a minimum, an increase of 1.35 times their Class C rate after 10 consecutive days of service in the same assignment, or as otherwise approved by district office administration.**
3. Custodian – Substitute custodians will be compensated in accordance with the hourly rate calculated at 0 years' experience for salary scales found in 14 Delaware Code, Chapter 13, Section 1311, Custodian and the local Custodial/Maintenance Negotiated Agreement. (The annual salary shall be divided by 261 days and then further divided by 8 hours.)
4. Child Nutrition – Substitute child nutrition workers will be compensated in accordance with the hourly rate identified at 0 years' experience.
5. Secretaries – Substitute secretaries will be compensated in accordance with the hourly rate calculated at 0 years' experience for salary scales found in 14 Delaware Code, Chapter 13, Section 1308, Senior Secretary and the local Secretary Negotiated Agreement. (The annual salary shall be divided by 261 days and then further divided by 7.5 hours)  
Hourly rate is used for personnel working less than a full workday.
6. School Nurse – Substitute nurses will be compensated \$200.00 per day.

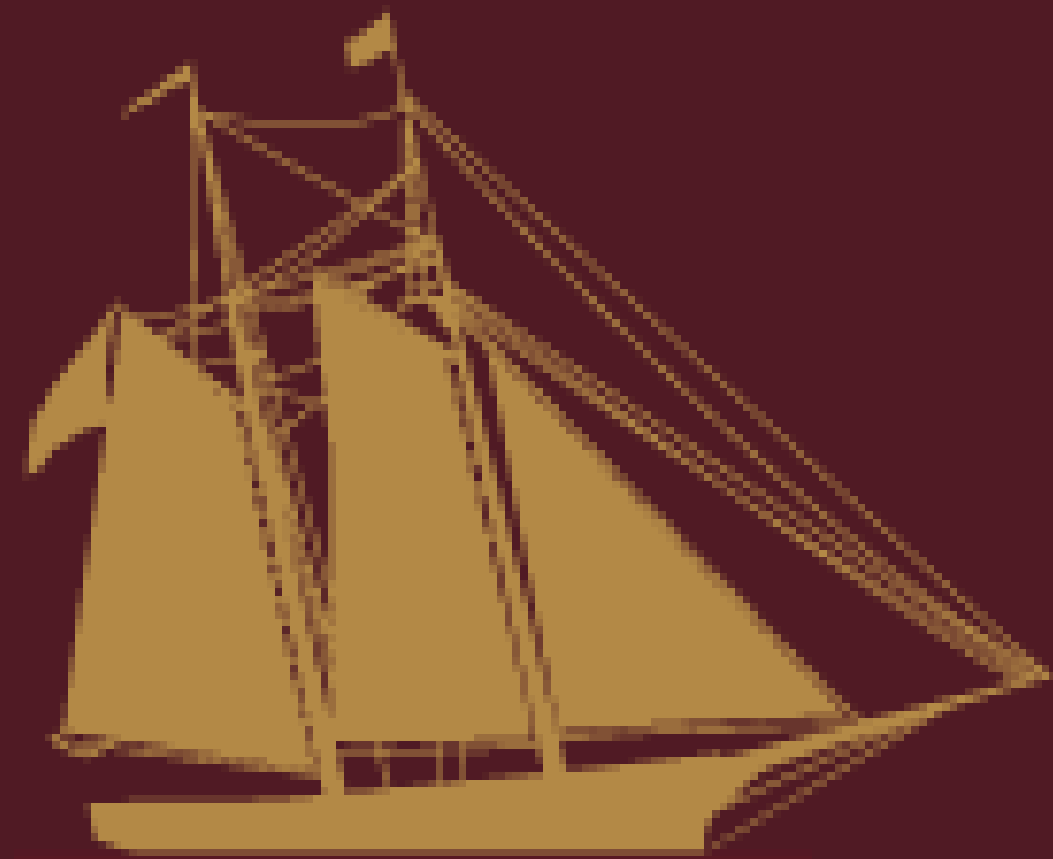
ADOPTED: 7/18/77;

REVISED: 12/19/78; 1/21/80; 1/19/81; 10/23/89; 2/25/91; 6/21/93; 7/1/97; 5/24/99; 10/1/2000;  
9/23/02; 12/16/02; 2/24/03; 7/8/13; 12/25/16; 6/19/17; 12/17/18; 8/19/19; 4/25/22, 11/21/22



# Superintendent Recognitions and Events

*October 17, 2022*



# Upcoming Events:

Visit [milfordschooldistrict.org/calendar](https://milfordschooldistrict.org/calendar)  
for detailed information and more!

## Oct. 18



College Fair  
*Open to Public:*  
3-4pm

## Oct. 19



Milford  
Community  
Parade

## Oct. 20



Morris Picture  
Day

## Oct. 21



MCA Skeleton  
Shakedown  
School Dance

## Week of Oct. 24



District Spirit  
Week



Red Ribbon  
Week

## Oct. 24



Haunted Hallways

## Oct. 25



ABC Parent Clinic

## Oct. 27



Banneker Fall  
Family Night

## Oct. 28



Homecoming

## Nov. 1



Ross Picture Day



Scholarships  
102 Workshop

## Nov. 3



Ross Fall Family  
Night

## Nov. 2



Morris Fall Family  
Night



Building Bridges

## Nov. 8

### NO SCHOOL FOR STUDENTS

*Election Day*

## Nov. 10

### NO SCHOOL FOR STUDENTS

*Professional Development/Return Day*

## Nov. 11

### NO SCHOOL FOR STUDENTS

*Veterans Day*

## Nov. 15



Choose Your Own  
Path: Post  
Secondary Options  
Workshop

## Nov. 18

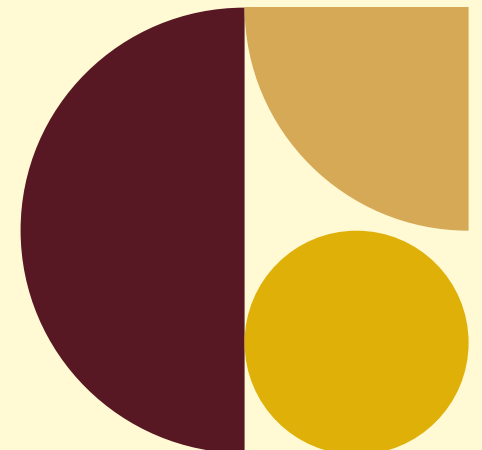


MHS Fall  
Play

## Nov. 19

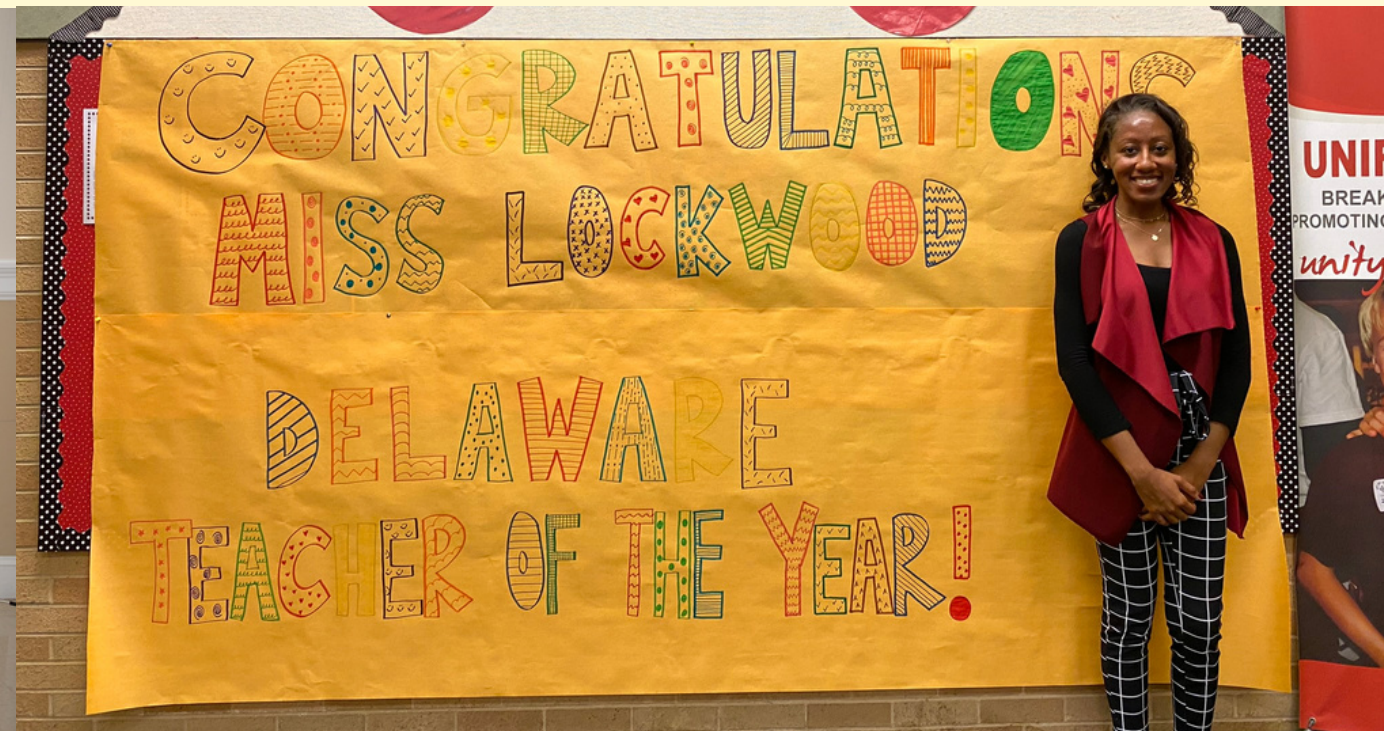


MHS Fall  
Play





# 2023 Delaware State Teacher of the Year Ashley Lockwood





# Delaware's 2022 NAESP National Distinguished Elementary Principal of the Year

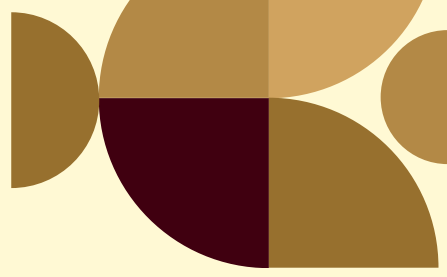
**Cynthia McKenzie**

*Lulu Ross Principal*





# Safety Patrol Induction



Banneker

Angelie Avina-Estrada, Ya'Leacia Cannon, Ella Clukey, Sophia Daniels, Isabelle Fullington, Arnold Hairston, Alex Hicks, Genesis Lopez, Yendi Lopez Salvador, Mia Lorenz, Seth Moore, Kevin Ochoa-Cruz, Rowan Smith, Laisha Sontay-Abac, Liliana Stubbs, Allison Taylor, Noah Tignola



Ross

Abraham Ambrosio, Cooper Brannan, Lainey Chorman, Samayah Cirwithian, Emily Croce, Aliya Denis, Sloane Dondarski, Terrance Ellis, Louisena Etienne, Ilianny Felix-Abad, McKenzie Farissier, Meela Gooding, Conor Greenly, Grayson Huff, Georgia Jones, Ellie Jo Lammy, Zipporah Lewis, Eliana Martinez, Dominick Moore, Merelyn Nolasco, Na'Veya Penn, Daniel Reyes-Hernandez, Morgan Seilheimer, Dawson Sharp, Haleigh Simon, Abel Smallwood, Maddison Smith, Molly Stack, Lyric Villa, Zachary Wolfe



Mispillion

Serenity Abraham, Raylen Allen-Gerhard, Paden Bowen, Aiden Burgholzer, Sofie Cornell, Samarha Deraczin, Madelyn Duphily, Isabella Eckert, Marylei Fernandez, Celso Flores, Maely Garcia Prado, Berat Gunger, Kenleigh Jones, Beatriz Lorilla, Michael Mosley, Giana Palmer, Kamille Reynolds, Lily Shrader, Briella Stone, Adrianita Velasquez-Morales, Brynlee Wilkins, Evan Yeich



# FFA Chapter Officer Leadership Training (COLT) Recognitions:



Congratulations to MHS FFA COLT Opening and Closing Ceremonies contest team for winning the state contest on September 29.

Anya Phillips was recognized as top President  
Mason Foxwell as top Secretary

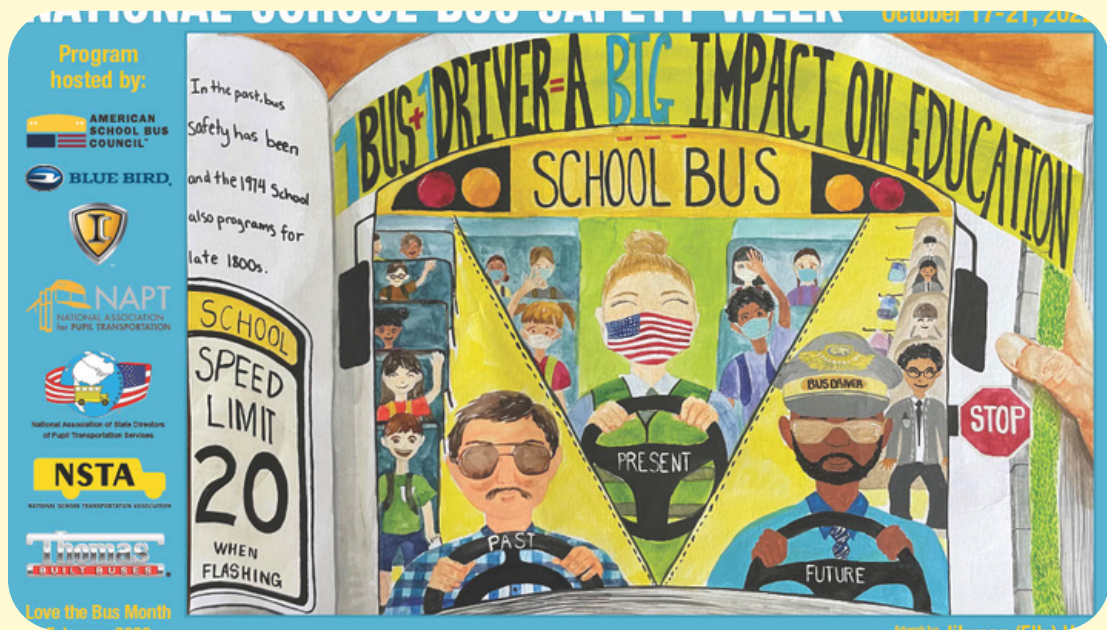


# Upcoming Recognitions:

## National School Bus Safety Week

October 17-21, 2022

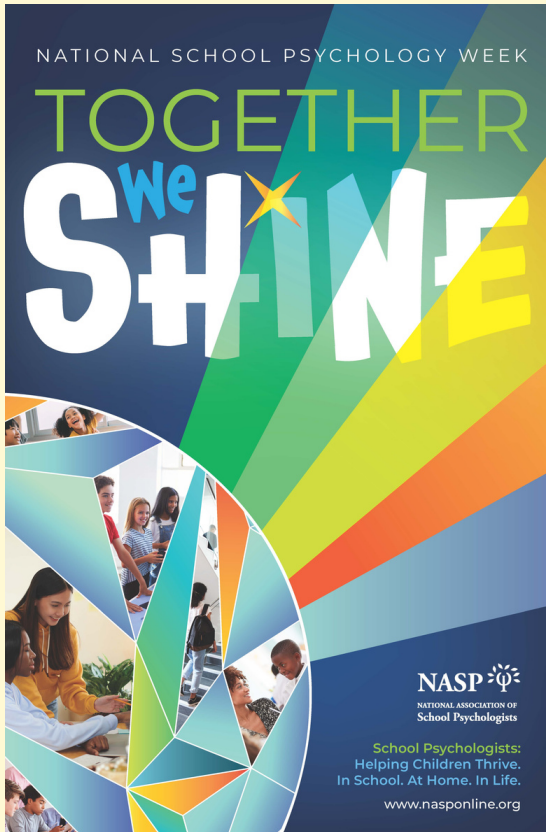
National School Bus Safety Week is an active and evolving public education program and an excellent way for parents, students, teachers, motorists, school bus operators, school administrators, and other interested parties - to join forces and address the importance of school bus safety.



## School Psychology Awareness Week

November 6-10, 2022

This year's theme is "Together We Shine" which is derived from how we see hope after several challenging years. We have all faced difficulties created by the pandemic, social injustice and inequity, economic stress, and challenges to mental and physical health. Reconnecting with others and reestablishing the sense of being valued parts of a greater whole empowers students and adults to find purpose and possibility.



## Educational Support Professionals Day

November 16, 2022

This day honors the education support professionals who work day in and day out for public schools' well-being and effective functioning. There are 9 services under the Education Support Professionals umbrella: clerical, custodial and maintenance, food, health and student, para-educators, security, skilled trades, technical, and transportation services.



# WE ARE HIRING SUBSTITUTES

- TEACHERS
- CHILD NUTRITION
- CUSTODIAN



Apply Now