

MILFORD SCHOOL DISTRICT  
Milford, Delaware 19963

POLICY

5408

**STUDENT DISCIPLINE - CRITERIA FOR CONFERENCES WITH STUDENTS  
AND/OR PARENTS**

TO BE IMPLEMENTED AT ADMINISTRATOR AND COMMITTEE LEVELS:

1. Purpose — eliciting improvement in child's behavior.
2. State the nature of offense.
3. State that offense is not allowed.
4. Determine and state whether behavior offense is part of a pattern of behavior — if so, inform student/parent.
5. State consequence of next offense.
6. Attempt to determine cause of misbehavior.
7. Request student (and parent, if present) to offer solutions to their problem.
8. State whether behavior could be corrected by adjustment of one of the following — give specifics:
  - a. facilities
  - b. equipment
  - c. materials
  - d. scope and sequence of student's program
  - e. student's schedule
  - f. staffing
  - g. student grouping
  - h. student's attitude
9. In the event a parent does not attend the conference, a letter will be sent to the parent containing the basic information which was to be covered in the conference.

IMPLEMENTATION: Pilot implementation, May and June 1975.

Full implementation will begin on the first class day of the school year, 1975-76. Elementary school implemented September 1987.

ADOPTED: 4/14/75; 3/21/77; 2/27/78; 5/18/87