



HOME *of the* BUCCANEERS

906 Lakeview Avenue Milford, DE 19963

Phone: (302) 422-1600

**AGENDA FOR MONDAY, AUGUST 7, 2017 AT 6:00 PM  
PUBLIC SCHOOL BOARD MEETING  
MILFORD CENTRAL ACADEMY**

*The board will open a regular session meeting at 6:00 PM and anticipates remaining in open session until going into executive session prior to Personnel which is the last agenda item of the meeting.*

1. **Call to Order by President**
2. **FOIA Training.** (It is anticipated FOIA training for the Board will continue until 7:00 PM)
3. **Roll Call**

_____ Mrs. Dennehy	_____ Mrs. Purcell
_____ Mr. Emory	_____ Mr. Schelhouse
_____ Mr. Evans	_____ Mrs. Wiley
_____ Ms. Kirby	
4. **Introduction of Visitors**
5. **Pledge of Allegiance**
6. **Approval of Minutes**
  - A. Regular Meeting Minutes for July 20, 2017 **Action Item** (Attachment 1)
7. **Changes and Additions to the Agenda**
8. **Public Comment**
9. **Director of Elementary Education – Dr. Bridget Amory**
  - A. Out-of-State Field Trip Approvals **Action Item** (Attachment 2)
10. **Director of Secondary Education – Dr. Jason Peel**
  - A. Out-of-State Field Trip Approvals **Action Item** (Attachment 2)
  - B. Professional Learning Grant
  - C. Textbook Adoption – Human Geography **Action Item** (Attachment 3)
  - D. Textbook Adoption – US Government & Economics **Action Item** (Attachment 4)

11. **Supervisor of Buildings and Grounds – Dr. Glen Stevenson**
  - A. Mispillion Elementary School Playground Repair **Action Item** (Attachment 5)
12. **Adjournment to Executive Session**
  - A. **Personnel Matters – See 29 Del. C § 10004(b)(9)**
    1. Discussion of the personnel report and the competencies of staff recommended for hire.
13. **Personnel – Dr. Kevin Dickerson**
  - A. Personnel Report **Action Item** (Attachment 6)
14. **Adjournment**

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING – JULY 20, 2017  
MILFORD CENTRAL ACADEMY

Board Members Present

Mrs. Wiley – President  
Mrs. Dennehy 6:04PM–V. President  
Mr. Emory  
Mr. Evans  
Ms. Kirby  
Mrs. Purcell  
Mr. Schelhouse  
Dr. Dickerson, Exec. Secretary

Admin. Present

Mrs. Croce  
Dr. Peel  
Dr. Amory  
Dr. Stevenson  
Mrs. Manges  
Mr. LoBiondo  
Mr. Parsley  
Mrs. Alfaro

Public

E. Dawson	K. Stahl
T. Weaver	J. Cinelli-Miller
M. Lee	S. McDonough
E. Ferracci	G. Mason
C. Mason	L. Guyer
T. Chilton	D. Markowitz
G. Markowitz	D. Dufendach
P. Carpenter	D. Hagen
S. Dukes	B. Dukes
S. Whaley	E. Rust

*Media: Terry Rogers, Milford Live  
Jennifer Antonik, Chronicle*

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The Regular Meeting of the Milford Board of Education was called to order by President Wiley at 6:01 PM on Thursday evening, July 20, 2017 in the Central Academy Cafeteria.

**ROLL CALL**

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. EMORY** to adjourn into Executive Session at 6:02 PM. **Motion carried unanimously.**

**ADJOURNMENT TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PERSONNEL AND LEGAL MATTERS.**

- A. Personnel Matters – See 29 Del. C. § 10004(b)(9)
- B. Legal Matters – See 29 Del. C § 1004(b)(4)

**MOTION MADE BY MRS. PURCELL/SECONDED BY MR. EVANS** to adjourn Executive Session at 7:02 PM. **Motion carried unanimously.**

**INTRODUCTION OF VISITORS**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EVANS** to approve the minutes of the July 6, 2017 Reorganization Meeting and Regular Board Workshop. **Motion carried unanimously.**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. EVANS** to approve the minutes of the July 10, 2017 Regular Meeting. **Motion carried unanimously.**

### **FOIA ACKNOWLEDGEMENT**

Dr. Dickerson provided a statement regarding the Attorney General's recent FOIA opinion involving the district. He acknowledged that the district violated FOIA in the posting of the agenda for the June 20, 2016 regular board meeting. Dr. Dickerson explained that due to an internal mistake, the 2017 tax rate proposal action item was not included on the original agenda. Furthermore, a posted addendum to the agenda included the 2017 tax rate proposal action item but did not include a reason why or the time in which the addendum was posted. He stated that the district has improved processes relative to FOIA regulations and will continue to do so in the future. He indicated that FOIA training will be conducted at the August 7, 2017 board meeting as suggested by the Attorney General.

### **PUBLIC COMMENT**

Mr. Peter Carpenter expressed appreciation for the return call regarding the timing of the posting of the board documents. He also expressed concern for Sussex County assessed values for newer properties.

### **BUDGET REDUCTION STRATEGIES**

Dr. Dickerson and Mrs. Croce presented Milford School District's budget reduction strategies in preparation for the fiscal year 2018 budget and loss of state funding. A PowerPoint presentation detailing the strategies was given and is currently posted on the district's website as part of the board meeting documents.

Mrs. Wiley reaffirmed that there have been no decisions made regarding the future use of the Milford Middle School. Dr. Dickerson stated that a committee will be formed (that includes community members) to evaluate use of the building and make recommendations to the board. Mrs. Purcell asked a question related to proceeds from a sale of the building. Mrs. Croce replied it would be based on the district's bond bill allocation.

Mr. Schelhouse requested future updates on the impact of the budget reductions. Mr. Evans requested that the district be cognizant that teachers have the resources they need. Mr. Emory thanked everyone in the district for their hard work and dedication working with the budget cuts.

### **BUSINESS – Mrs. Sara Croce**

#### ***FY 18 Preliminary Revenue and Expenditure Budgets***

**MOTION MADE BY MR. EMORY/SECONDED BY MRS. DENNEHY** to approve the FY 18 Preliminary Revenue and Expenditure Budgets. **Motion carried unanimously.**

#### ***Banneker Cafeteria Equipment***

**MOTION MADE BY MRS. DENNEHY/ SECONDED BY MR. SCHELHOUSE** to approve the following vendors from the State Bid List: Singer for the 30 gallon Tilt Skillet at \$10,395.22 and Clark for the Steamer Convection at \$13,726.10. These will be paid from Child Nutrition funds. **Motion carried unanimously.**

### **PERSONNEL – Dr. Kevin Dickerson**

#### **RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT**

LAYTON, Christina

Central Academy – Math Teacher

Effective: August 28, 2017

Bachelor's Degree: Wilmington University

Years of Experience: 4

ELDER, Elizabeth  
Central Academy – Special Education Teacher  
Effective: August 23, 2017  
Bachelor's Degree: University of Georgia  
Master's Degree: Wilmington University  
Years of Experience: 0

FEHER, Kristina  
Central Academy – Special Education Teacher  
Effective: August 23, 2017  
Bachelor's & Master's Degree: West Chester University  
Years of Experience: 17

RESIGNATION

CRANMER, Tabitha  
Mispillion – Night Custodian  
Effective: July 18, 2017  
Years of Service to MSD: 4

WARD, Natascha  
Mispillion – Grade 5 Teacher  
Effective: July 17, 2017  
Years of Service to MSD: 9

WALMSLEY, Paul  
District – Director of Personnel  
Effective: August 1, 2017  
Years of Service to MSD: 6

TRANSFER

KENDZIERSKI, Keith  
Transfer from High School Night Custodian to Ross Night Custodian  
Effective: June 26, 2017

RETURN FROM RIF

Board Only

**MOTION MADE BY MRS. PURCELL/SECONDED BY MRS. DENNEHY** to approve the Personnel report as written. **Motion carried unanimously.**

Dr. Dickerson acknowledged and expressed thanks for Dr. Paul Walmsley's service and professionalism with the district.

**ADJOURNMENT**

**MOTION MADE BY MRS. DENNEHY/SECONDED BY MR. SCHELHOUSE** that the Regular Meeting of the Milford Board of Education held on Thursday, July 20, 2017 is adjourned at 8:16 PM. **Motion carried unanimously.**

FIELD TRIPS 2017-2018							
School	Grade	Destination	Out-of State	Overnight	Sponsor	Date	Students
Banneker	4/5 Honor Society	Salisbury Zoo	X		French/Baylis	May, 2018	22
Banneker	1st Grade	Salisbury Zoo	X		1st Grade Team	Spring	120
Ross	4/5 Structures of Life	Salisbury Zoo	X		Lingo	May, 2018	35
Ross	1st Grade	Salisbury Zoo	X		1st Grade Team	May, 2018	
Mispillion	4/5 Structures of Life	Salisbury Zoo	X		Warnock	May, 2018	125
Mispillion	1st Grade	Salisbury Zoo	X		1st Grade Team	May, 2018	
MHS	9-12	Washington, DC	X		Gilbert/Rivera	9-May-18	35
MHS	9-12 DECA students	Atlanta, GA	X		Emory	April 20-25, 2018	5
MHS	9-12 Life Skills	Cape May Ferry	X		Anjolell/Joseph	Oct. 13, 2017	15
MHS	9-12 FFA students	Del State		X	Stahl/Walton,Rill	March 11&12, 2018	35
MHS	9-12 FFA students	Galena, MD	X	X	Stahl, Walton, Rill	Sept.2&/21, 2017	6
MHS	9-12 FFA students	Lewes, DE		X	Stahl, Walton, Rill	June 13&14, 2018	6
MHS	9-12 Ag Structures	Universal Tech, PA	X		C. Stahl	Fall 2017 or Spring 2018	30-40
MHS	9-12 AnSci/Food Sci.	Sudlersville, MD	X		C. Stahl	Feb. 2018	4
MHS	9-12 Food Science	Nottingham, PA	X		A. Rill	Feb. 16, 2018	30
MHS	9-12 Grnhouse Mgmt.	Longwood Gardens, PA	X		A. Rill	May, 2018	40
MHS	9-12 FFA students	Indianapolis, IN	X	X	Stahl, Walton, Rill	Oct. 22-28, 2017	4
MHS	9-12 FFA students	Springfield, MA	X	X	Stahl, Walton, Rill	Sept. 14-17, 2017	6
MHS	Open to All	Switz/France/Italy	X		Amy Delaney	7/30 - 8/8/18	6-18
MCA	7th Grade		X		Bailey, McNulty	October, 2017	300
MCA	6th-8th Band/Chorus	Hershey Park	X		Thompson/Keefer	June, 2018	100
MCA	8th Grade	6 Flags, Largo, MD	X		McNulty	June, 2018	200
MCA	6th Grade	Splash Mountain, MD	X		6th Grade Team	June, 2018	300
MCA	7th-8th NJHS	Washington, DC	X		Davis/Geesaman	February, 2018	15
MCA	7th-8th Agriscience	Indianapolis, IN	X	X	J. Bruns	Oct. 24-29, 2017	10-15



## **AP Human Geography Textbook Adoption**

### **Textbook Selection Process:**

- Human Geography teacher committee: Mrs. Evans & Ms. Delaney
- MSD Textbook evaluation document completed
- Textbook recommended by Caesar Rodney, Red Clay, & instructor at Advanced Placement Institute
- Also reviewed:
  - *Human Geography*, Malinowski & Kaplan
  - *Human Geography: People, Place & Culture*, Fouberg, Murphy, Blij

### **Textbook Specifications:**

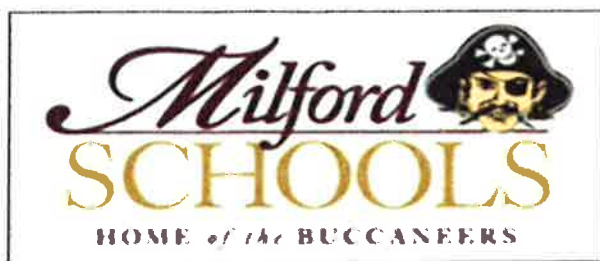
- *The Cultural Landscape: An Introduction to Human Geography*, Rubenstein
- Pearson Publishing: *The Cultural Landscape: An Introduction to Human Geography*
- Aligned with Advanced Placement standards

### **Cost:**

- 85 textbooks – 1 per student
- Student edition: \$146.47
- Teacher edition: \$146.47
- Purchase includes: 6 year online students subscription with complete eText, electronic version of all maps, diagrams, and charts

### **Current Textbook:**

- New course next year – No current textbook



## **U.S. Government & Economics Textbook Adoption**

### **Textbook Selection Process:**

- MSD Textbook evaluation document completed: Mr. Boyd & Mrs. Pikus
- Also reviewed:
  - *Civics Government & Economics in Action*
  - *U.S. Government: Our Democracy*

### **Textbook Specifications:**

- *Magruder's American Government*, Shea 2016
- Purchased for U.S. Government & Economics course
- Pearson Publishing

### **Cost:**

- 120 textbooks – 4 class sets
- Student edition: \$90.97
- 3 Teacher editions: \$123.47
- Purchase includes: 6 year online students subscription with complete eText, Exam View DVD, Note Taking Study Guides, Resource DVD, Free Teacher Guide

### **Current Textbook:**

- *American Government: A Complete Coursebook*, Wood & Sansone 2000
- Full Replacement
- Material outdated, books in disrepair, and no digital copy available





Cunningham Recreation  
PO Box 487  
Queenstown, MD 21658  
800-233-0529 FAX 410-827-8855

QUOTE  
#121353

04/04/2017

### Misphillion ES - Roll Coat of Rubber Surfacing Repair (Option 2)

Milford School District  
Attn: Glen Stevenson  
311 Lovers Lane  
Milford, DE 19963  
Phone: 302-422-1638  
gstevens@msd.k12.de.us

Project #: P87443  
Ship To Zip: 19963

Quantity	Part #	Description	Unit Price	Amount
1	INSTALL	MISC - Roll Coat Existing PIP Surfacing - <i>Pricing includes blowing off pad, performing minor repairs to existing surfacing and spraying with aliphatic maintenance coating</i>	\$8,505.00	\$8,505.00
SubTotal:				\$8,505.00
Total Amount:				\$8,505.00

**Pricing:** Prices are firm for 30 days unless otherwise noted. Above costs assume one shipment and one installation unless otherwise noted. Taxes will be shown as a separate line item if included. Any applicable taxes not shown will be applied to final invoice.

**Lead Time/Shipments:** Standard orders shipped 4 weeks after receipt of order and acceptance of your purchase order, color selections, approved submittals, (if required) unless otherwise noted. Custom equipment and shades may require a longer lead time. Surfacing lead time is approximately 2 weeks after scheduling request. It is the responsibility of the owner to offload and inventory equipment, unless other arrangements have been made. Missing or damaged equipment must be reported within 60 days of acceptance of delivery. Equipment may be sent in multiple shipments based on point of origin.

**Payment Terms:** Net 30 days subject to approval by Credit Manager. A signed P.O. made out to Cunningham Recreation or this signed quotation is required for all orders unless otherwise noted. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Checks should be made payable to Cunningham Recreation unless otherwise directed.

*Acceptance of this proposal indicates your agreement to the terms and condition stated herein.*

Site should be clear, level and allow for unrestricted access of trucks and machinery. Customer is responsible for providing a secure location to off-load and store the equipment during the installation process. The customer is responsible for theft or damage of the equipment from the time the equipment is off-loaded until the installation of the equipment is complete, unless other arrangements are made and noted on the quotation. Price includes ONLY what is stated in this quotation. If additional site work or equipment is needed then the price is subject to change. Customer shall be responsible for unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost. Customer will be billed hourly or per job for any additional costs.



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800-233-0529 FAX 410-827-8855

QUOTE  
#121353

04/04/2017

### Mispillion ES - Roll Coat of Rubber Surfacing Repair (Option 2)

**Acceptance of quotation:**

Accepted By (printed): \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_ P.O. No: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Purchase Amount: **\$8,505.00**

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_

(PLEASE PROVIDE A COPY OF CERTIFICATE)

\_\_\_\_\_  
Salesman Signature

\_\_\_\_\_  
Customer Signature

**ORDER INFORMATION:**

Bill to: \_\_\_\_\_ Ship to: \_\_\_\_\_  
Contact: \_\_\_\_\_ Contact: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_



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PO Box 487  
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QUOTE  
#121353

04/04/2017

## Mispillion ES - Roll Coat of Rubber Surfacing Repair (Option 2)

### POURED-IN-PLACE RUBBER SURFACING NOTES:

- **Normal lead time is 4 weeks from active order date.**
- Installation is weather dependent & limited by cold or wet weather. The local weather forecast provided by The Weather Channel must predict a minimum 40 degree temperature & rising from 48 Hours before installation is scheduled to begin until 72 hours after scheduled completion for proper curing.
- All areas must be installed in one mobilization.
- **Owner or General Contractor is responsible for site security during the curing period. This curing period could be as long as 72 Hours from installation completion and is dependant upon weather conditions. Security can be provided at an additional charge. If needed and not already included as a separate line item on this quotation, please request it be added.**
- **Owner or General Contractor is responsible for providing a means of disposal of the waste and debris generated during the installation of rubber surfacing. Arrangements can be made for a dumpster to be delivered to the site and removed upon completion at an additional charge. If needed and not already included as a separate line item on this quotation, please request it be added.**
- Standard aromatic urethane binder is included. Expect some yellowing of binder with exposure to sunlight. This yellowing effect will be most notable on lighter colors (e.g. blue, gray, pearl and purple). Over time, as the binder wears off of the individual rubber particles, the effect will be less notable.
- Aliphatic (non-yellowing) binder is recommended for use with lighter colors (e.g. blue, gray, pearl, purple) and on projects requiring graphics. Aliphatic binder can be provided at an additional charge. If needed and not already included as a separate line item on this quotation, please request it be added.
- Top 1/2" EPDM wear surface applied at an industry-leading rate of 2.44 lbs per sq. ft. for long-term durability.
- There is an additional up-charge for the color PRIMARY RED of \$0.65 per square foot.
- There will be an additional up-charge for graphics. The complexity of which will determine this charge. All projects requiring graphics, if not accounted for in original quotation must be re-quoted to include this charge. Owner must provide graphic details and dimensions for layout before an accurate quotation can be provided.
- 5 year warranty.















#### RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT

BOYD, Julie

Ross – Immersion Teacher

Effective: August 23, 2017

HALE, Amanda

High School – Special Education Teacher

Effective: August 23, 2017

MCPIKE, Daniel

Mispyllion – Elementary Teacher

Effective: August 23, 2017

PARFITT, J. Grace

High School – English Teacher

Effective: August 23, 2017

WHITE, Yvonne

District – Floating School Nurse

Effective: August 23, 2017

#### RECOMMEND FOR EMPLOYMENT – ADMINISTRATIVE CONTRACT

EPSTEIN, John

High School – Assistant Principal with one-year contract ending June 30, 2018

Effective: August 10, 2017

#### RESIGNATION

ALMIRON, Leticie

Ross – ESL Teacher

Effective: August 2, 2017

WHEATLEY, Melissa

Central Academy – ELA Teacher

Effective: August 1, 2017

#### RESCIND EMPLOYMENT

STAMOS, Jacqueline

Ross – Grade 1 Immersion Teacher

#### RESCIND LEAVE OF ABSENCE

CARTWRIGHT, Cheryl

Morris – F/T Paraprofessional

Effective: August 30, 2017 and ending December 13, 2017

#### RETURN FROM RIF

Board Only

## RECOMMEND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES

Central	Cheerleading Coach – Football	Geesaman, Sherrise
Central	Football Coach, Asst.	Bailey, Matthew/Jumper, Jason/Kenzierski, Kris
District	Coordinator, Odyssey of the Mind Elementary	Gaglione, Amanda
High	Advisor, Junior Class/Prom	Lynch, Kate
High	Advisor, Student Council	Lynch, Kate
High	Asst. Band Director	Thompson, Jeff
High	Athletic Director	Winkleblech, Ryan
High	Basketball Girls Coach, Asst.	Barkley, Kevin 21B
High	Cheerleading Coach – Football	Geesaman, Sherrise
High	Field Hockey Coach, Asst.	Blacksten, Brittany 21B/Robinson, Dawn 21B
High	Football Coach, Asst.	Franklin, Steve 21B/Allen, Jerrell 21B
High	Football Coach, Asst.	Harris, Josh/Mann, Devin
High	Football Coach, Asst.	Deeney, Ryan 21B
High	Football Coach, Asst. (Defensive Coord.)	Brannan, Nicholas
High	Football Coach, Asst. (Offensive Coord.)	Fisher, Tim 21B
High	Golf Coach, Head	French, Nathan
High	Instructional Coach, Social Studies	Evans, Veronica
High	Soccer, Girls Coach, Asst.	Evans, Ed
High	Theatrical Producer, Fall & Spring	Snyder, Erica
Morris	Instructional Coach, Kindergarten	Moreno Jaen, Jorge
High	Field Hockey Volunteer	Silicato, Sara (21B)
High	Boys Soccer Volunteer	Jones, Kyle (21B)
High	Boys Soccer Volunteer	Daino, Randy (21B)
High	Boys Soccer Volunteer	Luna, Andrez (21B)
High	Cross Country Volunteer	Vennett, Steven (21B)
High	Volleyball Volunteer	Darlin, Pat
High	Football Volunteer	Strickland, Justin (21B)
High	Football Volunteer	Boyd, Brian (21B)

## RECOMMEND EMPLOYMENT – LIMITED CONTRACTS FOR PERSONAL SERVICES 16-17 SY

High	Advisor, Varsity Club	Frketic, James
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### TITLE CHANGE

AMORY, Bridget

Milford School District – Director of Student Learning

Effective: August 8, 2017

MANGES, Laura

Milford School District – Director of Student Services

Effective: August 8, 2017

PEEL, Jason

Milford School District – Director of Human Resources & School Climate

Effective: August 8, 2017